



# EXCHANGE PROGRAM FACT SHEET (2018-2019)



Aaron Chen  
+886 2 3366 5380  
ntulawintex@ntu.edu.tw

Zoey WU  
+886 2 3366 8915  
[ntutop@ntu.edu.tw](mailto:ntutop@ntu.edu.tw)

International Office  
College of Law, National Taiwan University  
No. 1, Section 4, Roosevelt Road, Taipei, 106, Taiwan

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<http://www.law.ntu.edu.tw/2016/index.php/eng>  
<http://www.oia.ntu.edu.tw/study-at-ntu>



Please contact the international office at your home institution for our latest application form and guidelines.

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Undergraduate and graduate

One or two academic semesters. The duration of your exchange is subject to the exchange student agreement between your home institution and NTU Law. The courses for the fall semester 2018 will start from September 10<sup>th</sup>, 2018 and end on January 11<sup>th</sup>, 2019.

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Enrolled at your home institution for more than one year.

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Fall semester (2018)  
Nomination before  
Application before

Spring semester (2019)  
The deadline will be announced later.

(1) a signed application form, (2) [a passport size photo](#) in JPG format, (3) a transcript of academic records, (4) a recommendation letter from your home institution, (5) a copy of your passport, and (6) a personal info sheet in excel format.

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Exchange students are required to take at least 4 credits (or 2 courses) each semester.

Written exams, take-home exams, projects, reports, presentations, group reports or essays. Final exams are given during the examination-week period (usually in January and June).

You will be graded on your performance in all of your enrolled courses. At the end of the exchange period, we will post two copies of your transcript to your home institution. Please wait patiently.

Letter Grading System	Definition	Grade Points	Conversion Scale
A+	All goals achieved beyond expectation	4.3	90-100
A	Most goals achieved beyond expectation	4.0	80-89
B+	Some goals well achieved	3.3	77-79



Once admitted, you will receive a letter of acceptance from NTU Law. You have to apply for a Visitor or Resident visa with this letter of acceptance before entering Taiwan. PRC passport holders must apply for an Exit and Entry Permit before entering Taiwan.



Exchange students must provide a proof of accident insurance and medical insurance, both worth a minimum of TWD 1,000,000. The insurance must cover the entire exchange period. \_\_\_\_\_  
\_\_\_\_\_. In addition, according to Taiwan's Ministry of Education, exchange/visiting students are not entitled to the local student insurance plan unless they resident more than six months.

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To meet NTU and government requirements, all new students must take a health exam by a qualified doctor and complete each examination listed on the [NTU health exam form](#). If your exchange period is more than six months and you are going to apply for ARC, please conduct [Health Certificate for Residence Application](#) instead of Form C. You can take the health exam outside of Taiwan, as long as the exam includes all the required items, and is signed by the doctor as well as stamped by the hospital or clinic. You must take the exam

NTU Health Center: <http://shmc.osa.ntu.edu.tw/?locale=en>

Exchange students may apply for NTU Student Residence, which costs between TWD 4,900-7,400 per month, depending on whether you choose a single room or shared dorm. If you decide to stay with NTU, your accommodation will be arranged automatically, and those who are assigned to the Prince House Dorm will receive an email notification for the confirmation payment in early February or August respectively.

Note: The Chang-Hsing Prince House Dorm is the nearest dorm to NTU College of Law. For more information, please visit: [http://ntudorm.prince.com.tw/Introduction\\_List.aspx](http://ntudorm.prince.com.tw/Introduction_List.aspx)

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The estimated cost of living provided below is only for your reference. The expenses are all calculated in TWD, which can be roughly converted into USD at a rate of 1 USD = 33 TWD.

Cost of living per semester:

Books	TWD 5,000-8,000 (USD 165-265 )
Housing	On-campus double room TWD 24,500 (USD 825 )
	On-campus single room TWD 37,000 (USD 1,225 )
	Off-campus TWD 35,000-50,000 (USD 1,170-1,670)
Daily expenses	TWD 50,000 (USD 1,670 )
Total	TWD 84,000-113,000 (USD 2,800-3,770)

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Exchange students can apply for a FREE Chinese language course during their exchange period.

More information at <http://www.oia.ntu.edu.tw/study-at-ntu/why-study-at-ntu/learning-chinese>

A Orientation is held by the college around 4 weeks after the beginning of each semester. It provides foreign students with an opportunity to meet each other and to familiarize themselves with the environment as well as our academic and administrative policies.

The application package should be emailed to: [ntulawintex@ntu.edu.tw](mailto:ntulawintex@ntu.edu.tw)

**We do not accept hardcopies sent by post.**

**Late application will NOT be accepted**

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The following documents must be included in your application package:

- Application form (scanned PDF file)
  - Personal Info sheet (in excel format)
  - A [passport size photo](#) (The file must be in JPG format and the file name should be your name.)
  - An official transcript (scanned PDF file)
  - A recommendation letter from your home institution (scanned PDF file)
  - A copy of your passport (scanned PDF file)
- The file names shall be in English/Chinese.
  - We do not accept photos taken with mobile phones. Please make sure all the documents are scanned in color and all the details are clear, or we will not process your documents.
  - Documents that are overdue will not be accepted and your application will be considered unfinished.

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- A proof that you have purchased the required accident and medical insurances in your country.
- A health exam form (The exam must be conducted within 3 months before your arrival.)
- A Proposed Course List, which shall be signed by your advisor or the international office at your home institution.

***NTU student ID      exchange transcripts***

<http://www.oia.ntu.edu.tw/study-at-ntu/incoming-exchange-student/info-incoming-exchange>

[https://oiasystem.ntu.edu.tw/upload/content\\_files/article/61/MDkyMOS6pOaPm+ioquWVj+eUn+aJi+WGijlwMTcxOF9maW5hbF\\_nt6jovK\\_mqpQtMQ==.pdf](https://oiasystem.ntu.edu.tw/upload/content_files/article/61/MDkyMOS6pOaPm+ioquWVj+eUn+aJi+WGijlwMTcxOF9maW5hbF_nt6jovK_mqpQtMQ==.pdf)